



**RESOLUTION (RES2016-04)**

**A RESOLUTION TO APPOINT A FOIA OFFICER FOR THE TOWN OF ORANGE**

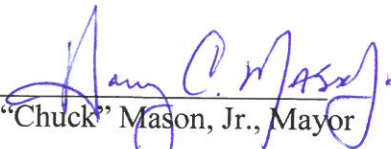
WHEREAS, Va. Code 2.2-3704.2, effective July 1, 2016 requires the Town of Orange to appoint an FOIA officer and publish contact information for same; and

NOW THEREFORE, Town Council hereby appoints, Wendy J. Chewning, MMC, Town Clerk, to serve as the Town's Freedom of Information Act (FOIA) officer, and

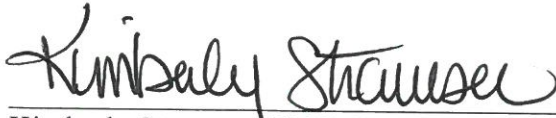
Town Council hereby directs staff to publish the name and contact information for the FOIA officer on the Town's website, supply it to the public upon request, and post it at the Town office; and

As FOIA officer, Mrs. Chewning's responsibilities will be to serve as a point of contact for members of the public in requesting public records and to coordinate the Town's compliance with FOIA law, as well as, have annual FOIA training by local counsel or the Virginia Freedom of Information Advisory Council.

ADOPTED this 20<sup>th</sup> day of June, 2016.

  
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Harry C. "Chuck" Mason, Jr., Mayor

ATTEST:

  
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Kimberly Strawser, CMC, Deputy Town Clerk