



Town of Orange  
Department of Community Development  
Zoning Administrator

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REGISTRY FOR THOSE OFFERING SHORT TERM RENTALS WITHIN THE TOWN OF ORANGE

Pursuant to Town of Orange Code, Chapter 19, Article X, Section 10-10, all entities within the Town of Orange who offer to rent or rent lodgings for compensation for stays of fewer than thirty (30) consecutive days, unless exempt, must register with the Town’s Zoning Administrator. After the initial registration, entities must renew their registration each year by the anniversary date of their initial registration. (NOTE: Compensation for such lodgings is subject to the Town’s Transient Occupancy Tax, See Town Code Chapter 66, Article IV, Sections 66-86 et seq. Payments are due quarterly. For questions call the Director of Finance at 672-1020.)

REGISTRATION (No fee)

Name of Legal Owner of Property rented or offered for rent: \_\_\_\_\_

Residence address of Owner: \_\_\_\_\_

Owner: (tel.) \_\_\_\_\_ (email) \_\_\_\_\_

Name of Operator (if different from owner) \_\_\_\_\_

Residence address of operator: \_\_\_\_\_

Contact: (tel.) \_\_\_\_\_ (email) \_\_\_\_\_

Physical addresses of all lodgings being offered within the Town:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Providing the following information is optional:*

- (1) Do you have liability insurance for personal or property damage to guests (Y or N)
- (2) Will the owner and/or the operator be present on the premises during guest stays? (Y or N)
- (3) Will you be abiding by all health and safety regulations applicable to the property? (Y or N)

*These answers are true to the best of my knowledge and belief:*

Submitted by: \_\_\_\_\_ (Signature and title)

Date submitted: \_\_\_\_\_

Approved as complete by: \_\_\_\_\_ (Town Zoning Administrator)

Date approved as complete: \_\_\_\_\_